

No. HUDCO/JMRO/Car File/2023/

Dated. 28.08.2023

Sub: **Bidding for Sale/Disposal of HUDCO Staff Car – Tata Indigo (GLX) (Petrol) on “As is Where is Basis”.**

Dear Sir/Madam,

Housing and Urban Development Corporation Ltd. (HUDCO) is a fully owned Govt. of India Enterprise under the administrative control of Ministry of Housing & Urban Affairs, Govt. of India having its Regional Office at Jammu, located at HUDCO Bhawan, OB-08, Railhead Complex, Jammu – 180012 intends to dispose of its official staff car. The details of the vehicles are mentioned below:

Details of Old Staff Car :

S. No	Make	Registration Number	Purchase Year	Kilometer Run as on 16.08.2023	Car Insurance upto	Reserve price
01	Tata Indigo (GLX) (Petrol)	JK02AK-8079	May-2009	61013 kms	21.05.2024	Rs.1,10,000/-

Terms & Conditions for the Sale of Staff cars:

1. The staff cars are offered for sale on “**As is Where is Basis**”
2. The sale will only be considered to the highest bidder on receipt of quote which is more than reserve price.
3. The bidder has to pay GST amount of 12% over and above the quoted price.
4. The vehicle may be inspected on all working days up till 08.09.2023, between 11.00 AM to 5.00 PM, at our office address.
5. The Bidder has to deposit an amount of Rs.5000/- online as EMD (Earnest Money Deposit) in favour of HUDCO Ltd, along with their Technical Bids. The detail of HUDCO Bank account for NEFT/RTGS is as given below:

Name of Beneficiary	HUDCO Ltd.
Bank	ICICI Bank
Branch	RAILHEAD COMPLEX, JAMMU
IFSC Code	ICIC0001041
A/C Type & No.	Current A/c. No. 104105001091

6. The bidders have to submit their quotations in two parts - 1st sealed envelope should be marked as - Technical bid which should contain the EMD receipt paid online (**Annexure-I**), and the 2nd envelop should be marked as Financial Bid (**Annexure-II**) containing the price quoted. Both these envelopes have to be kept in a third sealed envelope, subscribing “**Bidding for Sale of HUDCO Staff Car – Tata Indigo (GLX) (Petrol) on “As is Where is Basis”**”. *The Technical bid which does not have EMD paid receipt will be considered rejected.*
7. Any modification in offer after the closing of tender will not be considered.
8. Tender received after the stipulated date and time will not be considered. HUDCO will not be responsible for any postal delay.
9. The car will be sold to the highest bidder, conditional offer will not be entertained.
10. The accepted highest bidder will have to pay the full quoted amount along with 12% GST, within seven days from opening of the bid in the form of NEFT/RTGS in the HUDCO Bank account, mentioned above in Point no - 5.
11. The successful bidder shall complete all the formalities for transfer of vehicle in his/her name with the concerned RTO, within fifteen days. A stamp paper in this regard has to be furnished by the bidder.

12. The bids shall remain valid for a period of 2 months from the date of receipt of the bid.
13. Any statutory or other charges shall be borne by the bidder.
14. The bidder has to submit proper and latest residential proof in the form of Adhaar Card, Ration Card, Voter I-Card, Driving License or Passport. The bidder has to furnish his/her PAN number.
15. The bidders should quote the amount for purchase of the subject vehicle both in words and in figures, if there is any difference between the amounts mentioned in figures and that of in words, the rate quoted in words will be taken in to account and accepted on record.
16. No interest will be paid on EMD to the bidders. EMD will be refunded to the bidders who did not qualify only after finalization of the sale. However, for the successful bidder the EMD will be adjusted from the quoted price.
17. The amount of EMD will be forfeited if the balance bid amount is not deposited by the successful bidder within the stipulated period of 07 days.
18. All matters of dispute arising out of this order shall be referred to courts of Jammu (J&K) jurisdiction only.
19. HUDCO reserves the right to accept or reject any or all the bid without assigning any reason. If there is any dispute or differences arise concerning the subject matter of these presents or interpretation of any covenant, clause or thing herein contained or otherwise arising out of this tender, the decision of Regional Chief, Jammu shall be final & binding on both the parties in respect of all matters of dispute arising out of this tender.

The tender should be sent in a sealed cover containing two envelopes (1st of Technical Bid and 2nd of Financial Bid) and both of these envelopes should be placed in the third envelop, which thereafter should be sealed and (as stated in point No-6 of this NIT), and should be addressed to Regional Chief and deposited in the tender box available at the HUDCO Bhawan, Railhead Complex, Jammu, latest by 02.00 pm Hrs on 12.09.2023 at the following address. The bids will be opened at 12.30 Hrs on 13.09.2023.

The Housing & Urban Development Corp. Ltd. (HUDCO)
HUDCO Regional Office,
Hudco Bhawan, OB-08,
Railhead Complex, Jammu – 180 012.

HUDCO shall not be responsible for any delay & quotation/bids received after the date and time mentioned in the tender bid documents and it will be liable to be rejected.

Thanking you,

For and on behalf of HUDCO

Sd/-
Regional Chief

Annexure – I

TECHNICAL BID (All columns have to be filled)

S.No	Undertaking and Confirmation	I accept – answer is Yes or No
01	Accept all terms & conditions mentioned in the tender document unconditionally	
02	The vehicle(s) is/are acceptable on “ AS IS WHERE IS BASIS ”	
03	It is understood and accepted that only after completion of all the formalities of transfer of vehicle, the possession of vehicles from HUDCO will take place.	
04	The EMD amount deposited will be forfeited if the bid amount is not deposited by the successful bidder within the stipulated period.	

S.No	Particular	Full details of the document enclosed
01	Enclose Address proof (any one of either - Aadhar Card, Ration Card, Voters I Card, Driving license or Passport etc.)	
02	Copy of PAN number	
02	Earnest Money Deposit Details (EMD) in favour of HUDCO Ltd: 1. NIFT/RTGS online deposited slip details (Hard copy of the Print out to be deposited with the Technical bid) 2. Amount 3. Date of NEFT/RTGS 4. Issuing Bank	1. 2. 3. 4.

Bank details of the Bidder:

S.No	Particular	Details
01	Name of the party	
02	Name of Father	
02	Telephone Number & Mobile number	
03	Bank Name in which you have your account	
04	Bank Account number	
05	Bank Telephone number	
06	Account type (Current or Saving)	
07	Bank Code	
08	IFSC Code	
09	MICR Code	

Important documents to be submitted along with technical bid

S.No	Particular (Details of the Documents submitted)	Details
01	Residence Proof	
02	Copy of Adhaar Card	
03	RTGG/NIFT slip of the EMD deposited	

Note: The photocopy of the residence proof & PAN number has to be submitted with the Technical bids

Signature:

Name (In Block Letters):

Date:

ANNEXURE – II

FINANCIAL BID

S. No	Make	Registration Number	Purchase Year	Kilometer Run till date	Price Quoted in figure	GST Amount 12% to be paid on the quoted price	Price Quoted in Words (Including GST)
01	Tata Indigo (GLX) (Petrol)	JK02AK-8079	May-2009	61013 kms(as on 16.08.2023)			

Signature:.....

Date:.....